

# CONTENTS

A Message from the Rector	2
A Message from the Wardens	4
A Message from the Music Director / Organist	5
St. John's Children & Youth Ministry Summary	6
A Message from Outreach	8
A Message from the Episcopal Church Women	9
Proposed Budget E.C.W. 2012-2013	10
2012 Narrative Budget	12
Summary of Investment Accounts as of 12/31/11	19
Summary of Banking Accounts of 12/31/11	21
Candidates to be elected at the Annual Meeting	22

## Rector's Annual Report – January, 2012

Our first full year together is complete, and what a year it has been! There are all sorts of ways our growth together at St. John's can be measured; average Sunday attendance, total membership, new members, Sunday school attendance, new pledges, percentage of members increasing their stewardship, and the list goes on and on. Thanks be to God, ALL of those categories are up from the previous year, and you may even see actual numbers that coincide with those categories in other sections of this annual report booklet. And while that is all such great news that makes me feel incredibly happy and honored and blessed to be a part of this with you all, I believe our challenge moving forward is to make sure we pay attention to something that is not so easily measured.

Some might say that many of the aforementioned categories are signs or indicators of this other area I believe to be most important...and I would agree, but they are not a full measure of this 'other something'. This other something is our journey of faith as individuals within St. John's. It is impossible to fully measure, in the way we measure so many other statistical data, the spiritual growth we each feel we are experiencing here at St. John's. My feeling is that individual faith journeys are growing and deepening for many of us here at St. John's, but I am ever prayerful and hopeful that it will begin to happen for so many more. What a joy it would be if the 'excitement' and 'energy' we have all heard folks say when referring to St. John's within the last year, were to grow even greater among a greater and greater number of people; those of us who are already here, and those who will come in the future...perhaps because of that energy and excitement. And what a greater joy that would be if that energy and excitement caused a deeper sense of connection to God and to this place within all of those people...a stronger and refined perception of their own walk with Christ and one another.

Even though it is not as easily measured as other statistical data concerning growth, *spiritual* growth is the most important element for ALL of us on our faith journeys. Individual spiritual growth is a foundational component in people feeling compelled to be more involved within our parish, as well as outside the walls of our parish. In that way, spiritual growth can be seen as being infectious to all those who happen to be around those of you who are experiencing that great feeling about their relationship with God, and how that is connected to St. John's.

Within the last year many of us took part in a questionnaire aimed at determining our hopes and dreams for St. John's, and where we believe God to be calling us as a parish. Nearly all of the measurable data taken from that questionnaire reflects a desire for, and a sense of us being called to growth. Soon the answers you gave will be compiled in a way that will allow for us to establish goals as part of a three year strategic plan. Again, something that is

measurable and defined...yet beneath the surface *must* be our growing faith and dedication as the people of St. John's. These goals that become part of the strategic plan for our future together will not be attainable if we do not open ourselves to continued spiritual growth first.

If we are willing to do that, if we are all willing to make efforts to more deeply explore our individual spiritual journeys of faith, I believe the possibilities are immeasurable...for each one of us...as well as us the body of St. John's and the body of Christ. May God bless St. John's and each and every one of you during 2012 in truly immeasurable ways.

Peace & Blessings,

A handwritten signature in cursive script that reads "Robert+".

Robert+

## **A Message from the Wardens**

Dear Fellow Parishioners:

What an exciting year we have had. Thanks to input from our parishioners, St. John's is in the process of completing a 3-year strategic plan. The results of the survey that parishioners responded to were listed in the January Tower and are listed below:

- Provide spiritual growth for pre-school age through adults;
- Develop a balanced budget and a change in attitude towards stewardship;
- Provide a venue for accessible and creative worship;
- Provide a vibrant community of fellowship;
- Encourage lay participation for all ages;
- Improve communications;
- Provide a "Safe Church" environment;
- Grow staff to meet church needs;
- Educate parishioners on spiritual elements and the Book of Common Prayer;
- Provide family friendly worship;
- Match parishioners gifts and talents with our mission;
- Grow our music program; and
- Offer outreach programs.

### **Parish Highlights**

- Thanks to the property committee under the leadership of John Cavanaugh, we have embarked on "Green" capital programs. These programs will provide savings in energy expenses for years.
- Outreach is flourishing.
- Adult formation programs are expanding to weekdays as well as Sundays.
- We embarked on stewardship with a fresh and successful approach.
- The Men's Breakfast group on Sundays has been a great success.
- Membership and stewardship at St. John's have increased.

At the January Vestry meeting, the vestry recognized that with all of the positive changes happening at St. John's, we have an opportunity for parish growth. The vestry therefore voted to present a budget to the parish at our annual meeting that included an assistant priest for the last 6 months of 2012. This person would be hired with the intent to take advantage of our growth opportunities. We want to keep our momentum going on this path for success. It is up to all of us to make sure that our growth is handled with great fiscal responsibility.

We thank you and are honored for the opportunity to serve you.  
God Bless!

Tom Billups, Senior Warden  
Warden

Pattie Mitchell, Junior

## **A Message from the Organist / Choirmaster**

The Choir provided musical support for Sunday worship through the year, as well as for special services such as the All Saints Evensong. The Parish Life Christmas Dinner with Carols was a success and I look forward to the Celtic Evensong in March.

Respectfully submitted,  
Raymond Buttero  
Organist/ Choirmaster

## **A message from the Director of Children and Youth**

What a wonderful, busy year we have had! 2011 was a year of great growth for the Children and Youth programs here at St. John's. I feel so fortunate to have this opportunity to serve.

For our children, a Children's Ministry Team was formed in the spring. The purpose of this ministry team was to plan and support the programs for our children in Pre-School through the 5<sup>th</sup> grade. During 2011, many special programs were held including a 6-week Lenten Program about Moses, Valentine's Day cards for a "wounded warrior" at Walter Reed Hospital, an Easter egg hunt, treats for the Blessing of the Animals service, Sunday Sundaes Registration with approximately 125 children registered, Pumpkin Carving and Decorating, "Church School goes to Church", "Food for Kids from Kids", St. Nicholas Day, and the popular Children's Christmas pageant.

For our youth in grades 6 through 8, a Middle School Youth Group was formed in September. They have been equally active and involved. They have held a Mexican Night, a field trip to Escobar's Farm, a movie night, made 20 pumpkin breads and handmade cards for Tap-In and went Christmas caroling and delivering goodies to some of the residents of Atria Bay Spring.

The High School Youth Group was also formed in September and is for teens in 9<sup>th</sup> through 12<sup>th</sup> grade. They have accomplished a lot in just four months. Our youth participated in our first mission trip to Wilmington, VT to help the residents in the aftermath of Tropical Storm Irene. We also joined in the Great Day of Service, Mexican/Game night, and Italian night along with Bingo, decorated cookies and donated them to Tap-In and ended the year with a Christmas party.

We have several activities already planned for the rest of the Church School year for all of our children and youth, and I am looking forward to the energy and enthusiasm that they bring to our classes on Sundays and the special activities that occur.

Church School is going strong with approximately 20 volunteers running three children's Christian Education curriculums. Godly Play is for our children in Pre-K through 3rd grades, Living the Good News is geared towards our 4<sup>th</sup> and 5<sup>th</sup> graders and the J2A program, which includes Rite-13 for our Middle School students and J2A for our High School students.

The Children's Chapel is held for the younger members of our parish during the 10:00 am service. This short service includes the weekly gospel reading as a

children's story along with children's songs and liturgy. This program runs with the help of 18 volunteers.

I want to thank the faithful Church School and Children's Chapel teachers and assistants and our Middle School and High School Youth Group leaders who teach and guide our children and youth each Sunday. I also want to thank the number of parents who have "stepped up" and helped out when we needed you.

A final but important note - as you can see, our programs are expanding and with turnover, we are always looking for volunteers. If you would like to be a part of one of these groups, either as an assistant, a leader, want to serve on a committee, or to help with any of the special events, please contact me at [ann@stjohnsbarrington.org](mailto:ann@stjohnsbarrington.org) or call me at 245-4065 x15. Everyone has talents and we look forward to making you part of this family. Thank you!

Respectfully submitted,  
Ann Piper  
Children and Youth Ministry Director

## ANNUAL OUTREACH REPORT

2011 was another wonderful year in Outreach Ministry. Through a parish wide effort we, St. John's church, started new initiatives and energized old ones.

Last year St. John's transformed our existing garden to St. John's Open hands garden. The total harvest went from 60 lbs. of vegetables to 650 lbs. all of which were donated to local food banks. Beginning in late February 15-20 parishioners met several times to plan every aspect of making the garden a reality. At least 35 volunteers helped to manage the 25 raised bed garden through the growing season.

MLF (Mobile Loaves and Fishes) has blossomed into a wonderful ministry of feeding the homeless and the working poor. The truck goes out on every 3<sup>rd</sup> weekend of the month on Saturday and Sunday and every 5<sup>th</sup> Wednesday. Hot meals and clothing are distributed to our sisters and brothers on the streets of RI.

In the spring of 2011, about 35 members of the church, adults and children, went to St. Ann's and during the summer months we once again sponsored few children to attend ECC Summer camps. The camps are a life changing if not life saving events in these children's lives and we look forward to continue our relationship with St. Ann's Church.

As always Parishioners continued to support St. John's Outreach efforts through their pledges, time and talent. Through your generous efforts we continued to help George Hunt center, Giving tree, Housing first, TAP-IN along with The Open Hands Garden, St. Ann's, and MLF .

We also were aided by two successful fund-raisers. A very successful year in the pumpkin patch during Pumpkin Junction, and our annual Rummage sale held in the spring. These are not only good fund raisers, they also build fellowship and provide clothing for many of our neighbors.

We would like to expand our mission work on a local, National and international level with New initiatives starting in 2012.

We would like to ask everyone to pray for guidance as St. John's plans the future outreach efforts so that we can all continue to do God's work.

Respectfully submitted,

Outreach Chair

Shara Gharib

*Demonstrating God's love by providing opportunities for spiritual growth through service to others.*

## Episcopal Church Women's Annual Report

Consignment and second hand shops are beginning to pop up in the East Bay area. But in the face of more competition our Encore is holding fast to its value and goals. Our consignees and customers tell us they like the fact that besides great bargains and excellent quality merchandise, we are a non-profit organization whose profits are sent out into the world to help those in need. Our E.C.W and St. John's are fortunate to have such a successful enterprise under the guidance of Martha Peters and Charlotte Morse.

As you know, our E.C.W membership is made up of older ladies who have dedicated their time and talents to improving our church in many ways. At times we have wondered what would happen if we couldn't interest a younger group of women. At a recent meeting, Ann Piper, our Director of Children and Youth Ministries and three of the leaders of our various youth groups were guest speakers. Their enthusiasm and dedication and offer of support have energized our spirit and renewed our hope for a bright and fruitful future.

So with that in mind come join us for our February 20<sup>th</sup> meeting. The luncheon cost is \$5.00 (Reservations to Barbara Primiano 245-3938) but the fun and laughter is free!

Please take a few minutes to read our proposed budget and watch for our meeting information in the Tower and Sunday Bulletins.

Respectfully submitted,  
M. Elizabeth Genetti  
E.C.W. President

## ECW PROPOSED BUDGET 2012-2013

### Expenditures

#### 1. Operation

Hospitality	1,000.00	
Programs	750.00	
½ of copier rental	4,600.00	
Gardens	2,000.00	
Miscellaneous	1,700.00	
	Total	10,050.00

#### 2. Gifts

Rector's Discretionary Fund	1,000.00	
Associate Rector's Discretionary Fund	800.00	
Designated Gifts	3,000.00	
John's Meals	200.00	
Outreach	500.00	
	Total	5500.00

TOTAL TO ST. JOHN'S 15,550.00

### OUTREACH

#### **Diocese:**

St. Andrew's School		
Annual Giving	275.00	
Scholarship (girl)	150.00	
Fair Share	170.00	
Friends of Cathedral	100.00	
St. Elizabeth's - Metacom Manor	500.00	
ECC Camperships	600.00	
ECC Camperships St. Ann's	400.00	
St. Mary's Home Shepherd House	500.00	
City Camp	700.00	
Church Periodical Club	100.00	
Hallworth House	100.00	
Seaman's Institute	400.00	
	Total	3,995.00

BARRINGTON & EAST BAY

Barrington Boosters	100.00	
Tap-In	500.00	
Good Neighbor Food Bank	200.00	
East Bay Coalition	500.00	
Beyond Our Walls	200.00	
	Total	1,500.00

STATE OF RHODE ISLAND

Providence In-town City (PICA)	500.00	
City Meal Site (CATH)	500.00	
McAuley House	400.00	
Amos House	400.00	
Hospice Care of RI	200.00	
Dorcas Place	200.00	
Samaritans	200.00	
Genesis School	200.00	
Self-Help	500.00	
Food Bank	200.00	
Crossroads	200.00	
Women's Resource Center (Warren)	300.00	
New Outreach Project	1,000.00	
	Total	4,800.00

TOTAL OUTREACH 6,100.00

NATIONAL & INTERNATIONAL

Washington Cathedral Dues & Gift	100.00	
Presiding Bishop's Fund	500.00	
Companion Diocese	500.00	
Foster Child	360.00	
	Total	1,460.00

TOTAL EXPENDITURES 27,305.00

## 2012 Narrative Budget

Income/Expenses (Ref. #)	2011 Actual	2012 Budget
<b>Pledged Income (1)</b>	<b>402,109</b>	<b>410,000</b>
<b>Plate/Special Offering (2)</b>	<b>20,372</b>	<b>22,000</b>
<b>Miscellaneous (3)</b>	<b>25,472</b>	<b>22,500</b>
Good Will Offering	4,125	4,500
Gifts	1,990	1,500
Fundraising (Pumpkin Junction)	14,415	13,000
Administrative	4,942	3,500
<b>Program Income (4)</b>	<b>30,633</b>	<b>31,700</b>
Stewardship	307	300
Adult Education	0	150
Altar Guild	625	600
Church School	0	0
Family Ministries	0	0
Flower Guild	8,121	8,500
Hospitality	1,000	1,000
Music	5,595	5,600
Outreach	5,801	6,300
Worship	50	50
Youth	375	400
Rummage Sales	8,059	8,100
Staff Dev & Family Breakfasts	700	700
<b>Total Operating Income (5)</b>	<b>478,587</b>	<b>486,200</b>
<b>Program Expenses (6)</b>	<b>52,432</b>	<b>49,725</b>
Adult Education	110	100
Altar Guild	1,966	2,000
Church School	1,274	1,275
ECW	1,831	
Family Breakfasts	567	600
Flower Guild	7,166	7,200
Hospitality	3,352	3,500
Music	12,050	12,000
Rummage Sale	300	300
Outreach	14,768	14,000
Pastoral Care	352	350
Staff Development	1,155	1,000
Stewardship	3,008	3,000
Vestry/Leadership Expense	703	700
Worship	2,289	2,200
Youth	1,541	1,500
<b>Administration (7)</b>	<b>25,908</b>	<b>26,000</b>
<b>Apportionment (8)</b>	<b>104,275</b>	<b>88,365</b>
<b>Property (9)</b>	<b>64,759</b>	<b>62,500</b>
<b>Compensation (10)</b>	<b>287,715</b>	<b>349,175</b>
<b>Total Operating Expense (11)</b>	<b>535,089</b>	<b>575,765</b>
<b>Net Operating Income (12)</b>	<b>156,501</b>	<b>(89,565)</b>
<b>5% withdrawal from Invested Funds (13)</b>	<b>96,000</b>	<b>90,000</b>
<b>Income after 5% withdrawal (14)</b>	<b>39,499</b>	<b>435</b>

<b>Non Operating Revenue (15)</b>	<b>43,259</b>	<b>40,000</b>
Memorial Garden	6,998	5,000
Memorials	2,227	2,500
Pumpkin Junction	20,951	20,000
Open Hands Garden	2,455	1,000
Rector/Assoc Discretionary Funds	3,376	3,500
Other	7,252	8,000
<b>Non Operating Expense (16)</b>	<b>76,634</b>	<b>45,500</b>
Capital Expenses	22,195	10,000
Memorial Garden	7,109	2,500
Pumpkin Junction	20,951	21,000
Open Hands Garden	1,628	1,000
New Rector	6,379	
Rector/Assoc Discretionary Funds	6,350	5,000
Other	12,022	6,000
<b>Net Non Operating Income (17)</b>	<b>(33,375)</b>	<b>(5,500)</b>
<b>Net Income with Non Operating (18)</b>	<b>6124</b>	<b>(5,065)</b>
<b>Income/Expenses (Ref. #)</b>	<b>Actual</b>	<b>Budget</b>

## Income

(1 & 2) Sources of income recognized in the Budget are as follows:

*Pledge, Plate & Special Offerings:* This represents funds Pledged and paid to the Church, Plate receipts of cash not attributable to individuals and Special Offerings such as Christmas and Easter. Based on the Stewardship Campaign of 2011, we anticipate receiving the following amounts from these sources:

Source	2011 Actuals	2012 Budget
Pledges	402,109	410,000
Plate/Special Offering Receipts	20,372	22,000
<b>Total</b>	<b>422,481</b>	<b>432,000</b>

(3) **Miscellaneous Revenue 2012 Budget: \$22,500**

*Description:* This income is derived from donations from good-will offerings, gifts, fundraising and Administrative income.

(4) **Program Income 2012 Budget: \$31,700**

*Description:* Based on program expectations. (see next page for program explanations)

# Expenses

## **Program Accounts**

(All program budgets area based on program expectations unless otherwise stated.)

### **(6) Program Expense 2012 Budget: \$49,725**

#### **Adult Education 2012 Budget: \$100**

*Description:* The Adult Education sponsors programs such as Sunday Forums, the Library, and special evening/retreat programs open to adult members of the Parish. The budget provides speaker honoraria, books and promotional materials for these programs.

#### **Altar Guild 2012 Budget: \$2,000**

*Description:* Altar Guild pays for communion wafers, wine, candles, linens and items used in connection with worship.

#### **Church School 2012 Budget: \$1,275**

*Description:* The Church School budget provides curriculum materials and classroom and training supplies for the Sunday morning Church School from Pre-K through grade 5. With the exception of our Children & Youth Director, all teachers and staff are volunteers. The full salary of this position is reflected under compensation.

#### **Family Breakfasts 2012 Budget \$600**

*Description:* The Family Ministries budget is utilized to defray the cost of special Parish family events. Amount is based on last year's expenditures.

#### **Flower Guild 2012 Budget: \$7,200**

*Description:* Flower Guild pays for Altar flowers on Sundays, special occasions, weddings and funerals; flower accessories and training workshops for Guild members.

*Budget Remarks:* Flower Guild is supported solely by memorial and recognition donations for flowers.

#### **Hospitality 2012 Budget: \$3,500**

*Description:* The Hospitality Team sponsors receptions for the Parish, including some Sunday morning coffee hours. All servers are volunteers; funding provides for refreshments and other supplies.

*Budget Remarks:* We are grateful to the ECW who generously fund a portion of this budget.

#### **Music Ministry 2012 Budget: \$12,000**

*Description:* This budget provides for music, choir vestments and fees for vocalists and guest musicians for worship services. Music is also supported by Christmas and Easter Memorial gifts.

### **Outreach Ministry 2012 Budget: \$14,000**

*Description:* The St. John's Outreach Team is an organization committed to "Demonstrating God's Love, by Providing Opportunities for Spiritual Growth through Service to Others." Service through the Outreach Team takes on many forms of local community outreach as well as the support of outreach ministries in other parishes and organizations in communities both within and beyond Rhode Island.

*Budget Remarks:* Funding for Outreach team programs is derived in large through fund-raising events. Additionally, the ECW raises all income from ENCORE and all proceeds go towards outreach ministry.

### **Pastoral Care 2012 Budget: \$350**

*Description:* Members of the Pastoral Care Team provide rides and other support for the elderly, the sick and those in the Parish who are unable to attend services. They support the making of the prayer shawls.

### **Staff Development 2012 Budget: \$1,000**

*Description:* The Staff, both clergy and lay, are expected annually to attend a conference or training in particular area of ministry to learn and bring successful programs and approaches back to the Parish.

*Budget Remarks:* The budget provides for conference expenses for clergy, Director of Equipping Ministry, Parish Administrator, Youth Director, and Music Director.

### **Stewardship 2012 Budget: \$3,000**

*Description:* The Stewardship Team provides financial opportunities for members of the Parish to support all the work of the Church. The budget funds costs associated with the Annual Campaign and Planned Giving programs.

### **Vestry/Leadership Expense 2012 Budget: \$700**

*Description:* This budget is used to fund the costs of the Vestry and Leadership Retreats, the membership fee for the Consortium of Endowed Episcopal Parishes, and expenses incurred by Vestry members for conferences they may attend.

*Budget Remarks:* Budget is based on the committed expenses for the Vestry and Leadership Retreats and expected Vestry member conference expenditures.

### **Worship 2012 Budget: \$2,200**

*Description:* This program funds items such as devotionals, crosses, communion kits and vestments for acolytes, Eucharistic ministers and others who serve at worship services.

### **Youth Programming 2012 Budget: \$1,500**

*Description:* This budget provides funding for recreational supplies, funds Evening Prayer Dinners, retreats, and contact ministry.

## **Non-Program Expenses**

### **(7) Administration 2012 Budget: \$26,000**

*Description:* This budget pays for office expenses, such as supplies, telephones, copiers, computer maintenance, postage, bank fees, advertising, and stationery. It also pays for the services of a Certified Public Accountant who assists in preparing financial statements and an annual audit in accordance with financial procedures of the Diocese.

*Budget Remarks:* Budget is based on a review of 2011 expenses. Office Administration receives partial support for ½ the copier lease costs and computer equipment from the Episcopal Church Women, who raise funds primarily through operations of the Encore thrift shop.

### **(8) Diocesan Apportionment 2012 Budget: \$88,365**

*Description:* Apportionment is the pro-rata assessment of Diocesan expenses to parishes within the Diocese. It pays both for Diocesan Expenses and, through the Diocese, for operations of the larger, national Episcopal Church.

*Budget Remarks:* Apportionment is calculated based on a prior year's operating income, and this year is at a rate of 17.5 %.

### **(9) Property Expense 2012 Budget: \$62,500**

#### **Property (Property Maintenance)**

*Description:* This account pays for upkeep and maintenance of buildings and grounds—including mowing, pruning, snow removal, trash removal, supplies, service contracts and minor electrical, plumbing and carpentry repairs.

#### **Property (Insurance)**

*Description:* The insurance account provides general, property, director's liability insurance, and an umbrella insurance policy. The Insurance Commission regularly reviews our insurance coverage.

*Budget Remarks:* Budget based on 2011 insurance policy estimate.

#### **Property (Utilities)**

*Description:* This account pays for natural gas, electric, water, sewer and oil utilities. The largest expense is electricity, which represents almost half of the total utilities cost.

*Budget Remarks:* The budget provides for anticipated inflation, particularly for oil and natural gas. We encourage conservation of utilities. Utilities receive some income from donations received for the use of the building for community events and receptions.

#### **Property (Supplies)**

*Description:* this account pays for supplies which keep up the daily ongoing functions of the church. This budget includes items such as light bulbs, paper goods, cleaning agents, etc.

(10) **Staff Compensation 2012 Budget \$349,175**

The Parish pays Social Security insurance for all employees, and provides Pension Benefits and Health Insurance for some employees.

**Rector**

*Description:* The Rector is spiritual leader of the Parish, directs the Staff and advises the Lay Leadership in administration of the Parish. Pursuant to the Canons, the Rector serves as Chair of the Vestry.

**Associate Rector**

*Description:* The associate director has special oversight and responsibility for spiritual formation programs within the Parish. Liturgical and Pastoral duties are shared with the Rector.

**Parish Administrator**

*Description:* The Parish Administrator works under the direction of the Rector to manage the office of the Parish as well as being a vital member of the Stewardship Team. She oversees a staff of volunteers who assist in producing and mailing the parish communications, and who perform many other administrative duties within the office. The Parish Administrator works closely with, the Property Commission and maintains the parish calendar of events.

**Business Manager**

*Description:* The Business Manager works under the direction of the Rector and the Treasurer to manage the business affairs and finances of the Parish as well as being a vital member of the Stewardship Team. The Business Manager also works closely with the Parish Administrator.

**Director of Youth and Children's Ministries**

*Description:* The Associate Rector plans, directs, and with volunteers leads weekly meetings, bi-weekly worship, social activities and events for Middle School and High School Youth. One quarter of her time is spent working closely with the Church School Co-directors in helping to plan curriculum in grades Pre-K through five.

**Sexton**

*Description:* The Sexton is a member of our Property Commission, responsible for cleaning and maintenance of the buildings, and minor maintenance of the grounds. He also handles set-up and take-down for Parish events, and pick-up of some supplies. This is a part-time staff position.

**Music Director and Organist**

*Description:* The Music Director selects music for the services, directs and manages the Choir, plays organ at services and arranges for special music performances. He is responsible for management of the Music program budget.

### **Communications Editor**

*Description:* This part-time staff position is in charge of publishing the TOWER, our monthly newsletter, and the Sunday bulletins. Facilitation of public relations to the local media, web-site updates, and the production of special publications such as the Lenten brochure and other special event brochures all fall under this position.

### **Part-time Hourly Staff**

*Description:* Includes monies paid for Nursery Child Care Providers Sunday mornings and Sunday Sextons.

### **Other Compensation Costs**

*Description:* Other compensation costs include workers compensation, payroll service charges, and supply clergy.

### **(13) Income from Invested Funds 2012 Budget: \$90,000**

*Description:* These funds are taken from the long term investment accounts. *Budget*

*Remarks:* Generally accepted practice is to limit a 5% withdrawal from such investment accounts in non-profit organizations like St. John's.

### **(15) Non-Operating Revenue**

*Description:* This income is derived from funds raised through the Memorial Garden and the Rector's and Associate Rector's Discretionary funds. The Memorial Garden, located on the grounds of St. John's Church, raises funds through sales of burial plots and brass memorial plaques. The Discretionary funds are gifts given to priests from weddings, funerals and other gift sources which are used to help the needy of the community. This income is considered non-operating. This also includes Memorial Gifts and Fire and Safety contributions.

### **(16) Non-Operating Expense**

*Description:* This expense is from funds paid through the Memorial Garden and the Rector's and Associate Rector's Discretionary funds as well as Memorials, Red Brickers and Capital Expenditures. Memorial Garden expenses include perpetual care of the grounds, burial plaques and stone markers. The Discretionary funds received are used to help the needy of the community. This expense is considered non-operating.

### **(18) Deficit: (Funds Transferred from Long-term Investments) 2012 Budget: (\$5,935)**

*Description:* These funds are transferred from our long-term investments accounts and are in addition to the 5% withdrawal from Invested Funds in line (13).

## Summary of Investment Accounts as of 12/31/11

Account	Market Value 12/31/10	Market Value 12/31/11
<b><u>Unrestricted Funds</u></b>		
General Funds	\$587,747	\$571,699
Rectory Proceeds Account	\$453,864	\$460,195
Money Market Account - UBS	\$187,542	\$114,354
<b><u>Vestry Restricted Funds</u></b>		
Bishop Bennett Fund	\$10,024	\$9,147
John M. Crenson Mission Fund	\$11,711	\$10,686
Episcopal Church Women Fund	\$150,319	\$137,160
General Memorial Fund	\$60,840	\$55,514
Music Fund	\$44	\$40
Property Fund	\$11,476	\$11,476
W. Owings Stone Fund	\$223,755	\$203,073
Youth Fund	\$78,355	\$70,492
Memorial Garden Fund	\$48,061	\$43,854
Altar Guild	\$14,504	\$12,048
Mission/Outreach	\$15,157	\$12,735
Kuehl	\$1	\$1
DMN Laity Fund	\$2,972	\$2,712
Flower Guild Fund	\$23,861	\$22,685
<b><u>Donor Restricted</u></b>		
Elizabeth Greene Organ Fund	\$27,258	\$24,872
<b>TOTAL INVESTED FUNDS</b>	<b>\$1,907,493</b>	<b>\$1,762,742</b>

### FUND RESTRICTIONS

#### **Investment Accounts**

**General Fund.** Commonly referred to as “the Endowment”, in fact is funds given to and conserved by the Parish for its general purposes. Its use is at the discretion of the Vestry. Withdrawals were for operating purposes.

**Bishop Bennett Fund.** These funds are used to pay honorarium and expenses for an outside speaker for the St. John’s Day Services. Trustee is the Rector.

**John M. Crenson Memorial Fund.** This fund is designed to aid people living in poverty in Rhode Island. Each year a member(s) of St. John’s Church, knowledgeable in the area of poverty and its accompanying problems, selects a program that fits the criteria to receive the interest from the fund. Monies from this fund may not be used for any other purpose than stated above.

**Lorinne Knight Episcopal Church Women Fund.** These are funds raised by Episcopal Church Women and invested in the Church accounts to realize a return. It is used at the discretion of the Board of Episcopal Church Women.

**General Memorial Fund.** This fund is the depository of unspecified memorial gifts received by the Parish. Trustees are the Wardens.

**Elizabeth Green Organ Fund.** This fund was established by bequest in 1998 to support the organ and music for the organ. Church is restricted to using income of the fund. Trustee is the Worship Chair.

**Music Fund.** The Music Fund supports the music ministries – choir, organ, musicians, etc. of the Parish. Trustee is the Worship Chair.

**Property Fund.** The Property Fund was established by the Vestry to serve as a sinking fund for periodic maintenance that is too expensive to be funded through the annual operating budget—such as roof replacement. Trustee is the Property Chair.

**W. Ownings Stone Fund.** This fund supports adult educational programs of the Parish. Trustee is the Rector. Funds are used to send selected parishioners for Leadership training.

**Daryl W. Stahl Youth Fund.** The Youth Fund was designated in 1999 to support expenses of maintaining a Youth Director. Funds are allocated by the Vestry. Major additions to the fund in 2000 were the result of a campaign to honor the prior Rector, at his suggestion, for a retirement gift. The Vestry has named the fund in his honor.

**Memorial Garden Fund.** This fund was the consolidation of the Memorial Garden Checking and the Committed and Perpetual Memorial Garden Accounts that were transferred in 2001 and 2002 into the Invested Funds.

**Flower Guild Fund.** This fund reflects yearly net funds since 2000 that were raised entirely by the Flower Guild through flower memorials year round and other donations.

**Altar Guild Fund.** This fund was transferred in 2003 from Money Market funds that were previously held at Citizens Bank. The fund is from many years of accumulated gifts given directly to the Altar Guild.

**Donna M. Nicholson Laity Fund.** This fund was designated in 2002 in honor of Donna Nicholson, after her retirement as Shared Ministry Director, to help support the ongoing lay leadership of the Parish.

**Mission/Outreach Fund.** This fund was designated in 2004 and reflects funds raised by the Outreach Team and gifts received from individuals in excess of yearly expenses in the Outreach budget. These funds help to support the ongoing outreach ministry of the parish.

**Rectory Proceeds Charles Schwab Account.** Opened in November 2002 with a portion of the funds from the Rectory Proceeds Money Market Account.

Investment funds at St. John's have been raised from gifts or bequests from parishioners and friends. For information on contributing to support these funds, or other church missions, contact the Church Office at (401) 245-4065.

## Summary of Banking Accounts as of 12/31/11

Account	Balance 12/31/10	Balance 12/31/11
Episcopal Church Women Checking	\$2,500	\$10,941
Encore Checking Account	Not reported	\$50,656
General Checking Account	\$105,072	\$97,160
Pre-Paid Pledges Account	(\$118)	\$0
Rector's Discretionary Account	\$8,577	\$7,039
Red Brickers	\$117	\$117
<b>TOTAL BANKING ACCOUNTS</b>	<b>\$116,148</b>	<b>\$165,913</b>

### Banking Accounts

**Episcopal Church Women's Checking Account:** This is used for the general and business purposes of the Episcopal Church Women. Trustee is the Board of the Episcopal Church Women.

**Encore Checking Account:** This is used for the general and business purpose of the Encore Consignment Shop, a ministry of St. Johns' Episcopal Church Women.

**General Checking Account:** This account is used for general purposes of the Church. Trustee is the Treasurer.

**Operating Account:** This money-market fund is used as a depository for pre-paid pledges and operating funds appropriated from the Investment Funds.

**Pre-Paid Pledges:** Holds pledge funds paid in the previous year in which they are designated for.

**Rector's Discretionary Fund:** This mandated fund is partially funded by the Episcopal Church Women and by donations. By canon, it is also funded by the plate receipts one Sunday each month. The fund is used for charitable purposes as determined by the Rector.

**Red Brickers:** Checking Account used to collect and pay for Red Brickers (an adult social group) events.

**CANDIDATES TO BE ELECTED AT THE  
ANNUAL MEETING  
January 29, 2012**

**VESTRY – THREE YEAR TERM**

Joy Twelves  
Beth Holmes  
Christine Wallis  
Tom Kraig  
Robert Wexler

**OFFICERS – ONE YEAR TERM**

**Treasurer**

Andrew Faulkner

**Secretary**

Phyllis McClelland

**Elected by the Vestry - JAN. 16, 2012 ~ One Year Term**

**Senior Warden**

Patricia Mitchell

**Junior Warden**

Rik Deering

**Delegates to the Annual Convention**

Robert Marshall  
Patricia Mitchell  
Rik Deering  
Joy Twelves  
Marianne Glosson

**Alternate Delegates to the Annual Convention**

Phyllis McClelland

# NOTES